



EMBAJADA DE ESPAÑA
ISLAMABAD
PAKISTÁN

59

RESIDENCE WITH WORK PERMIT EXEMPTION VISA (for more than 90 days)

Applicants are requested to come in person for submitting the application form.

Required Documents:

1. National visa [application form](#) duly filled in and signed by the applicant(s). All questions have to be answered; otherwise the application will not be accepted.
A recent colour passport size photo with white background (gents with uncovered head) has to be glued (not stapled) on the application form.
2. [Visa fee](#), in Pakistani rupees equivalent to 60€.
3. Original and photocopy of ALL PAGES of passport or official travel document (non-Pakistani applicants have to have a residence permit issued in the current valid passport). All passports should be valid at least for the whole intended stay in Spain (minimum validity of 1 year).
4. [Residence application form \(Ex09\)](#). – To be submitted at the Embassy.
5. [Residence fee \(Form 790-052\)](#). – Charged at the Embassy.
6. Medical CERTIFICATE stating you are ***not suffering any of the diseases that may have serious public health impact according to the provisions set forth by International Health Regulations 2005*** translated into Spanish.
7. **Police Character Certificate** issued by each country in which you have had you residence during the last 5 years duly legalised. Only certificates that have been issued within the 6 months previous to the submission of the visa application are admissible.
In Pakistan, that document is issued by the National Police Bureau, Islamabad.
8. Original documents showing the compliance of the specific requirement:
 - 8.1. Technicians, Researchers and Scientists invited or hired by a Spanish Public Authority/Institution: **Invitation or Contract** stating a description of the project and the requested skills to develop it.
 - 8.2. Professors, Technicians, Researchers and Scientists invited or hired by a Spanish University to carry out teaching research or academic assignments: **Invitation or Contract.**
 - 8.3. Directors and Professors from prestigious cultural/educational foreign Institutions (public or private, which are officially recognized by the Spanish Authorities) who intend to carry out cultural or educational programs in Spain: depending on each case (**Certificates showing the validity in Pakistan of the academic Certificates issued in Spain; Contract; assignment for carrying out Direction/Educational**

Embassy of Spain in Islamabad

Street No. 6, Diplomatic Enclave I, G-5, ISLAMABAD 44000

<http://www.exteriores.gob.es/Embajadas/ISLAMABAD/en/>

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tasks). For private institutions also documents proving official recognition in Spain are required.

8.4. Civil Servants or Army staff from Foreign State Administrations who intend to go to Spain in order to carry out activities in virtue of Cooperation Agreements with the Spanish Administration: **Certificate issued by the corresponding Authority in Pakistan and justification of such activities.**

8.5. Correspondents of foreign Media duly accredited in Spain as Correspondents or Special Envoys.

8.6. Members of International Scientific Missions duly authorized by the corresponding Spanish Administration.

8.7. Artists intending to perform in Spain for a period which cannot be more than 5 days of continued performance or 20 days of performance in a period of less than 6 months: **Contract along with a Statement of the requested authorizations and permits for the activity that are to be carried out for authorizing the performances as well as their status and certificates of having applied for them.**

8.8. Religious ministers and members of different churches, faith or religious communities registered in the *Registro de Entidades del Ministerio de Justicia*, such as religious professes:

8.8.1. Recent **Certification of the Ministerio de Justicia** stating that the applicant is a member of a Community registered in the *Registro de Entidades del Ministerio de Justicia*.

8.8.2. **Copy of the Community Statutes and Original Certificate from the Community with the approval of the Ministry of Justice** stating that:

- The applicant has effectively and currently the status of minister of cult, member of hierarchy or has professed religious vows as required in the Community Statutes.
- The activities to be developed in Spain are strictly religious or, in the case of professes religious, merely contemplative or responding to statutory aims.
- The Community the applicant belongs to takes full responsibility for allowances and accommodation expenses and for the meeting of the required requisites according to the Spanish Social Security Regulations.

8.9. Members of the Representation/Government/Administration authority of Union or Management organizations internationally known when travelling for related matters.

IMPORTANT NOTES:

Once the visa form has been filled in and signed, and the complete set of documents (listed in pages 1 and 2) is ready for submission, 1 additional set of photocopies (very clear) of the complete file (both form and documents) needs to be submitted together with the original.

Please, note that during the examination of a visa application, some additional documents may be requested in order to determine that all requirements to obtain the visa are met.

This Embassy may require a Verification Fee of RS 27.000 in case of submission of local documents. Applications with false or untrue documents will be refused.

In some cases, a personal interview with the applicant may also be requested.

A **Spanish translation** of all submitted documents is required in accordance to the provisions of Article 15 of the Act 39/2015, 1st October, that regulates Spanish Common Administrative Procedures of Public Administration. Translation from English into Spanish is to be done by an authorised Sworn Translator (*Traductor Jurado autorizado*).

Please find the list of authorised Sworn Translators at:

<http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/Documents/2%20de%20junio%20de%202016.pdf>

All non-Spanish public documents need to be previously **duly legalised**.

For Pakistani public documents legalisation by the Embassy of Spain in Islamabad is requested.

For third country's public documents please consult the relevant authorities.

For information about legalisations please visit:

<http://www.exteriores.gob.es/Embajadas/ISLAMABAD/es/InformacionParaExtranjeros/Paginas/Legalizaciones.aspx>

Please, note that compliance of the above-mentioned conditions does not automatically guarantee the visa issuance.

IMPORTANT WARNINGS:

APPLICANTS ARE WARNED TO REFRAIN FROM MAKING ANY SORT OF PAYMENT TO THE PERSON CONDUCTING THE VERIFICATION OF DOCUMENTS. THE VERIFICATION OFFICER SHOULD BE ASKED TO PRESENT HIS/HER NATIONAL IDENTITY CARD AND BUSINESS CARD OF THE FIRM BEFORE ALLOWING HIM TO PROCEED WITH THE ENQUIRY OF THE CASE.

APPLICANTS MUST IMMEDIATELY REPORT ANY IRREGULARITIES DETECTED DURING THE VERIFICATION PROCESS.

SUBMISSION:

Once you have all the requested documents, you have to send an e-mail to emb.islamabad@maec.es with the Subject: "**Appointment for RESIDENCE WITH WORK PERMIT EXEMPTION VISA**", stating your full name, date of birth, Nationality and passport/ID number. We will arrange an appointment at the Embassy for the Residence PERMIT application after which you will need to visit TCS-Visatronix office for submission of the VISA application (currently, no appointment needed):

www.visatronix.com

UAN 111 123 456

ISLAMABAD: 051-2607120-24

LAHORE: 042-755027

KARACHI: 021-34391551/54

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